

MEETING MINUTES

Thursday, September 14, 2023 at 6:30 PM



Board Meeting via Zoom Video Conference

Board Members Present:

Ryan Baptiste Gail Finnson
Teri Brandt Teresa Hunt
Ted Collins Ted Knight
Joel Constable Jamie McGarvey
Mike Dell Rick Zanussi

Board Members Absent:

Jerry Brandt Peter McIsaac
Janice Bray Sharon Smith
Tom Lundy

Staff:

Sharon Davis, Director of Housing Operations
Jennifer Harris, Administrative Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO

Guests:

Lisa Cook

1. CALL MEETING TO ORDER:

The meeting was called to order by the Board Chair, Rick Zanussi at 6:30 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 July 13, 2023

Resolution 23 09 01

CARRIED

Moved by Teresa Hunt

Seconded by Gail Finnson

“THAT the Board meeting minutes of Thursday, July 13, 2023 be approved as presented.”

4.2 July 25, 2023

Resolution 23 09 02

CARRIED

Moved by Ted Knight

Seconded by Teri Brandt

“THAT the Board meeting minutes of Tuesday, July 25, 2023 be approved as presented.”

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

Welcomed Mr. Baptiste to the Board.

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Financial report was presented and reviewed by Ms. Johnson.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 2022 Final Audit Management Letter

A written report was presented and reviewed by Ms. Johnson for information.

8.2 COCHI-OPHI Investment Plan 2023-2025

A written report was presented and reviewed by Ms. MacKenzie.

Resolution 23 09 03

CARRIED

Moved by Ted Collins

Seconded by Joel Constable

“THAT the Board approves the attached 2023-2025 Investment Plan for the Canada-Ontario Community Housing Initiative (COCHI), Ontario Priorities Housing Initiative (OPHI) and Canada-Ontario Housing Benefit (COHB) as presented.”

9. IN-CAMERA: 1

Resolution 23 09 04

CARRIED

Moved by Ryan Baptiste

Seconded by Gail Finnson

“THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board’s *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

- vi) a decision concerning negotiations for an agreement or contract between the Board and a third party”

Resolution 23 09 05

CARRIED

Moved by Jamie McGarvey

Seconded by Mike Dell

“THAT the Board now rises out of In-Camera without report.”

10. ADJOURNMENT.

The meeting was adjourned to the next regular meeting to be held Thursday, October 12, 2023 via Zoom Video Conference.

Resolution 23 09 06

CARRIED

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board meeting now be adjourned to the next regular meeting to be held Thursday, October 12, 2023 at the hour of 6:30 PM via Zoom Video Conference.”