

MEETING MINUTES

Thursday, April 11, 2024 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Gail Finsson Teresa Hunt
Jerry Brandt Ted Knight
Ted Collins Peter McIsaac
Janice Bray Rick Zanussi
Joel Constable Tom Lundy
Mike Dell

Board Members Absent:

Sharon Smith
Jamie McGarvey
Ryan Baptiste
Teri Brandt

Staff:

JJ Blower, Communications Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO
Sharon Davis

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 March 14, 2024

Resolution 24 04 01

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, March 14, 2024 be approved as presented.”

CARRIED

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Ms. Johnson provided a verbal report. Finance staff have been diligently working on the 2023 audit with our new auditors, KPMG LLP this past month since working on and approval of the 2024 budget on March 14/2024. Finance and Housing Operations staff have continued to work collaboratively on the implementation of a work order system, digital vendor payments, and digital tenant revenue.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Ontario Works Resolution

A written report was presented by Ms. MacKenzie.

Resolution 24 04 02

CARRIED

Moved by Joel Constable

Seconded by Jerry Brandt

“THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers’ Association, and the Association of Municipalities of Ontario.”

8.2 Broadway Transitional Housing Program

A written report was presented by Ms. MacKenzie.

8.3 Esprit Tender

A written report was presented by Ms. Johnson.

Resolution 24 04 03

CARRIED

Moved by Peter McIsaac

Seconded by Gail Finnsion

“THAT the Board direct staff to award the tender for the extensive renovations to WS Morgan Construction in the amount of \$1,159,380.00 inclusive of HST, and to carry 10% contingency in the amount of \$115,938. For a total amount of \$1,275,318.”

8.4 Procurement Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 04

CARRIED

Moved by Ted Collins

Seconded by Tom Lundy

“THAT the Board approves the Revised Procurement Policy as attached.”

8.5 Approval & Signing Authorization Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 05

CARRIED

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board approves the Approval & Signing Authorization Policy as attached.”

8.6 Waubeek Early Learning & Child Care Centre Amalgamation

A written report was presented by Ms. MacKenzie. Direction was provided by the Board for staff to proceed with the amalgamation of child care spaces at Waubeek ELCCC, as proposed.

9. IN-CAMERA: 0

10. ADJOURNMENT.

Ted Collins advised the Board that there will be a District of Parry Sound Municipal Association meeting held on May 17th in Emsdale. Attendees will include Danny Whalen (president of FONOM), MP Scott Aitchison, and MPP Graydon Smith.

Resolution 24 04 06

CARRIED

Moved by Mike Dell

Seconded by Janice Bray

“THAT the Board meeting now be adjourned at 7:26 PM, and that the next regular meeting to be held Thursday, May 9, 2024 at the hour of 6:30 PM via Zoom Video Conference.”