

AGENDA

Thursday, May 9, 2024 at 6:30 p.m.

Board Meeting Via Zoom Video Conference



-
1. **CALL MEETING TO ORDER.**
 2. **TRADITIONAL LAND ACKNOWLEDGMENT.**
 3. **DISCLOSURE OF PECUNIARY INTEREST.**
 4. **APPROVAL OF MINUTES:**
 - 4.1 April 11, 2024 ®
 5. **DEPUTATIONS & PRESENTATIONS.**
 6. **REPORTS:**
 - 6.1 Chair
 - 6.2 Chief Administrative Officer
 - 6.3 Chief Financial Officer
 7. **OUTSTANDING ISSUES.**
 8. **NEW BUSINESS:**
 - 8.1 Sunset Court Window Replacement Tender ®
 9. **IN-CAMERA: 1**

THAT pursuant to Section 38 of the District of Parry Sound Social Services Administration Board's *Procedural Rules*, the Board moves to an In-Camera session in order to address matters pertaining to:

 - vi) a decision in respect of negotiations with employees of the Board
 10. **CORRESPONDENCE:**
 - 10.1 West Parry Sound OPP Domestic Violence Stats March 2024
 - 10.2 North Bay Parry Sound District Health Unit Overdose Report
 11. **ADJOURNMENT. ®**

MEETING MINUTES

Thursday, April 11, 2024 at 6:30 PM

Board Meeting via Zoom Video Conference



Board Members Present:

Gail Finsson
Jerry Brandt
Ted Collins
Janice Bray
Joel Constable
Mike Dell

Teresa Hunt
Ted Knight
Peter McIsaac
Rick Zanussi
Tom Lundy

Board Members Absent:

Sharon Smith
Jamie McGarvey
Ryan Baptiste
Teri Brandt

Staff:

JJ Blower, Communications Officer
Shannon Johnson, CFO
Tammy MacKenzie, CAO
Sharon Davis

Guests:

1. CALL MEETING TO ORDER:

The meeting was called to order by Rick Zanussi at 6:31 PM.

2. TRADITIONAL LAND ACKNOWLEDGMENT.

3. DISCLOSURE OF PECUNIARY INTEREST.

4. APPROVAL OF MINUTES:

4.1 March 14, 2024

Resolution 24 04 01

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board meeting minutes of Thursday, March 14, 2024 be approved as presented.”

CARRIED

5. DEPUTATIONS & PRESENTATIONS.

6. REPORTS:

6.1 Chair

6.2 Chief Administrative Officer

Ms. MacKenzie was available to take any questions regarding the CAO report.

6.3 Chief Financial Officer

Ms. Johnson provided a verbal report. Finance staff have been diligently working on the 2023 audit with our new auditors, KPMG LLP this past month since working on and approval of the 2024 budget on March 14/2024. Finance and Housing Operations staff have continued to work collaboratively on the implementation of a work order system, digital vendor payments, and digital tenant revenue.

7. OUTSTANDING ISSUES.

8. NEW BUSINESS:

8.1 Ontario Works Resolution

A written report was presented by Ms. MacKenzie.

Resolution 24 04 02

CARRIED

Moved by Joel Constable

Seconded by Jerry Brandt

“THAT the District of Parry Sound Social Services Administration Board calls upon the Premier and the Minister of Children, Community and Social Services to set Basic Needs and Shelter Rates for Ontario Works according to a locally defined market basket of essential goods, including transportation, telephone, average market rents and a nutritious food basket, that are adjusted annually according to the Consumer Price Index;

AND THAT a copy of this resolution be sent to the Premier of Ontario, the Minister of Children, Community and Social Services, local Members of Provincial Parliament, member municipalities, the Ontario Municipal Social Services Association, the Northern Ontario Service Deliverers’ Association, and the Association of Municipalities of Ontario.”

8.2 Broadway Transitional Housing Program

A written report was presented by Ms. MacKenzie.

8.3 Esprit Tender

A written report was presented by Ms. Johnson.

Resolution 24 04 03

CARRIED

Moved by Peter McIsaac

Seconded by Gail Finnsion

“THAT the Board direct staff to award the tender for the extensive renovations to WS Morgan Construction in the amount of \$1,159,380.00 inclusive of HST, and to carry 10% contingency in the amount of \$115,938. For a total amount of \$1,275,318.”

8.4 Procurement Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 04

CARRIED

Moved by Ted Collins

Seconded by Tom Lundy

“THAT the Board approves the Revised Procurement Policy as attached.”

8.5 Approval & Signing Authorization Policy

A written report was presented by Ms. Johnson.

Resolution 24 04 05

CARRIED

Moved by Teresa Hunt

Seconded by Ted Knight

“THAT the Board approves the Approval & Signing Authorization Policy as attached.”

8.6 Waubeek Early Learning & Child Care Centre Amalgamation

A written report was presented by Ms. MacKenzie. Direction was provided by the Board for staff to proceed with the amalgamation of child care spaces at Waubeek ELCCC, as proposed.

9. IN-CAMERA: 0

10. ADJOURNMENT.

Ted Collins advised the Board that there will be a District of Parry Sound Municipal Association meeting held on May 17th in Emsdale. Attendees will include Danny Whalen (president of FONOM), MP Scott Aitchison, and MPP Graydon Smith.

Resolution 24 04 06

CARRIED

Moved by Mike Dell

Seconded by Janice Bray

“THAT the Board meeting now be adjourned at 7:26 PM, and that the next regular meeting to be held Thursday, May 9, 2024 at the hour of 6:30 PM via Zoom Video Conference.”

District of Parry Sound



Social Services
Administration Board

Chief Administrative Officer's Report

May 2024

Mission Statement

To foster healthier communities by economically providing caring human services that empower and enable the people we serve to improve their quality of life.

French Language Early ON

I am very pleased to highlight that our DSSAB's EarlyON program has been in contact with The Parry Sound French Language school (École publique aux Quatre-Vents) regarding an opportunity to start an EarlyON satellite program at that school. As a pilot, we will be sending out our French language facilitator to offer a mini program once in May and again in June. This will allow our program supervisor to assess the interest level and the space to explore whether a satellite program is viable.

Recent Media Coverage

April 30, 2024—Parry Sound North Star—[What is behind the lack of daycare in Parry Sound area?](#)

2024 Federal Budget Highlights

On April 16, Deputy Prime Minister and Finance Minister, Chrystia Freeland, delivered the [2024 Federal Budget](#). Of note:

Total spending in the Federal Budget will come in at \$535 Billion in spending against \$497.5 Billion in government revenues.

Of note:

- Launching a \$1 Billion Child Care Expansion Loan Program to build more child care spaces and renovate existing child care centres.
- Expanding the Canada Student Loan Forgiveness Program to include early learning and child care educators who choose to work in rural and remote communities.
- A new Public Lands for Homes Plan to use all tools available to unlock 250,000 new homes by 2031 on public lands. This also includes Canada Post properties, National Defence land, and office buildings.
- Building more rental apartments faster with an additional \$15 Billion in new loan funding for the Apartment Construction Loan Program, bringing the program's total to over 131,000 new homes by 2031-32.
- Providing a \$400 Million top-up to the \$4 Billion Housing Accelerator Fund which is already fast-tracking the construction of over 750,000 new homes over the next decade thanks to 179 agreements with municipalities, provinces, and territories.
- Launching a new \$1.5 Billion Canada Rental Protection Fund to protect and grow the stock of affordable housing in Canada.
- Providing \$1 Billion for the Affordable Housing Fund to build affordable homes and launch a permanent Rapid Housing Stream to build on the success of the previous three rounds of the Rapid Housing Initiative.
- Investing an additional \$1.3 Billion for *Reaching Home: Canada's Homelessness Strategy* to address homelessness and encampments.
- Accelerating the construction and upgrading of housing-enabling infrastructure by providing \$6 Billion over 10 years through a new Canada Housing Infrastructure Fund.

Link: [Full 2024 Budget](#)

Local Labour Market Plan 2024

April 10, 2024 -The Labour Market Group is pleased to present the 2024 Local Labour Market Plan for the districts of Nipissing and Parry Sound.

The full report is available here: [LLMP 2024-FINAL.pdf \(workforceplanningontario.ca\)](#)

Social Media

Facebook Stats

District of Parry Sound Social Services Administration Board	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	521	530	547	557	556	579
Post Reach this Period (# of people who saw post)	4,324	2,441	5,647	4,003	3324	4869
Post Engagement this Period (# of reactions, comments, shares)	305	289	724	392	413	203

Esprit Place Family Resource Centre	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Page Followers	151	175	181	183	186	190
Post Reach this Period (# of people who saw post)	5,743	1,610	283	214	241	912
Post Engagement this Period (# of reactions, comments, shares)	624	292	14	3	127	54

DSSAB LinkedIN Stats https://bit.ly/2YyFHIE	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	444	444	450	456	462	464
Search Appearances (in last 7 days)	52	25	20	69	68	147
Total Page Views	48	30	47	40	54	76
Post Impressions	570	368	815	575	697	849
Total Unique Visitors	18	16	15	21	25	31

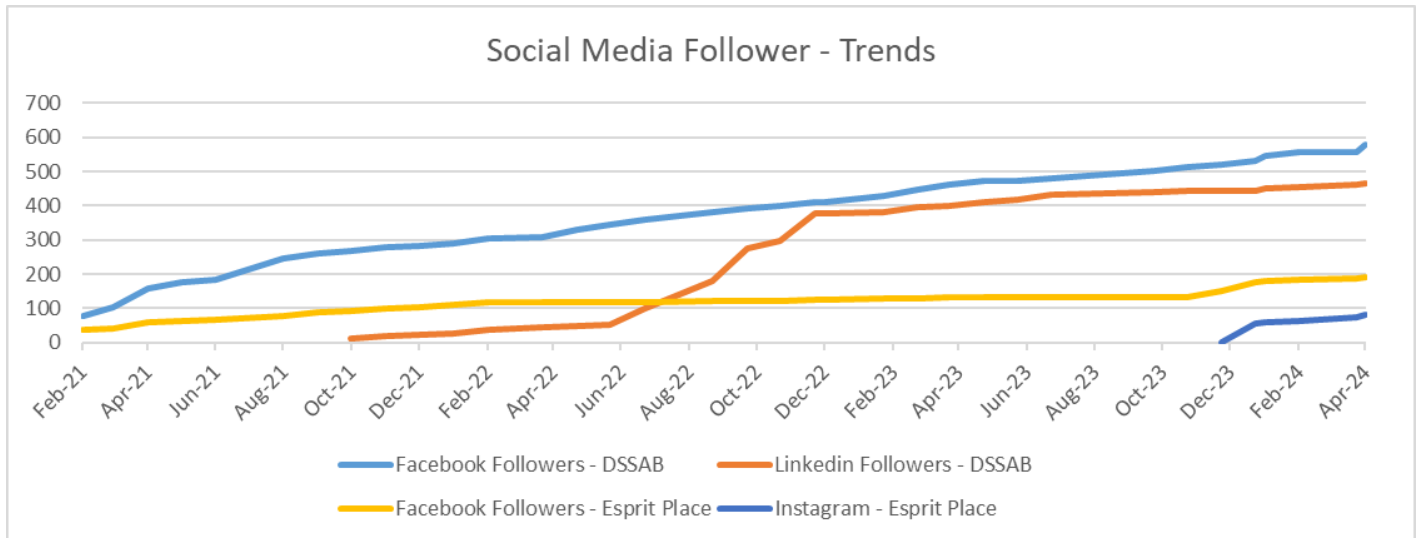
NEW! Instagram - Esprit Place Family Resource Centre https://www.instagram.com/espritplace/	NOV 2023	DEC 2023	JAN 2024	FEB 2024	MAR 2024	APR 2024
Total Followers	0	55	59	64	74	83
# of posts	0	18	19	21	23	24

Facebook Pages

A friendly reminder to follow our Facebook pages!



- ◆ [FACEBOOK - District of Parry Sound Social Services Administration Board](#)
- ◆ [FACEBOOK - Esprit Place Family Resource Centre](#)
- ◆ [FACEBOOK—EarlyON Child and Family Centres in the District of Parry Sound](#)
- ◆ [LINKEDIN—District of Parry Sound Social Services Administration Board](#)
- ◆ [INSTAGRAM—Esprit Place Family Resource Centre](#)



Licensed Child Care Programs

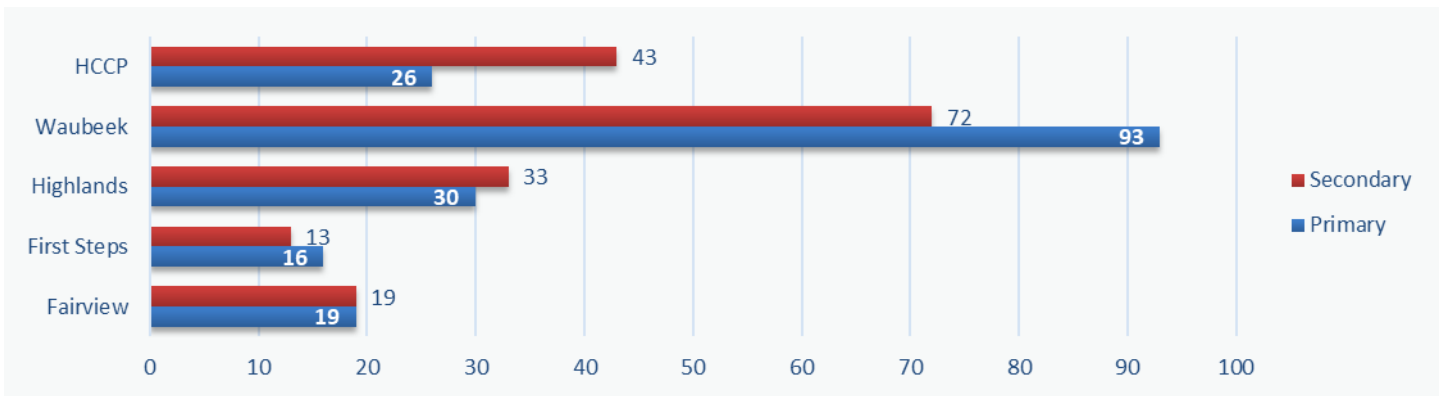
Total Children Utilizing Directly Operated Child Care in the District March 2024

Age Group	Fairview ELCC	First Steps ELCC	Highlands ELCC	Waubeek ELCC	HCCP	Total
Infant (0-18M)	1	0	0	1	20	22
Toddler (18-30M)	12	8	15	16	19	70
Preschool (30M-4Y)	17	13	20	39	55	144
# of Active Children	30	21	35	56	94	236

**School Age Programs
March 2024**

Location	Enrollment	Primary Waitlist	Secondary Waitlist
Mapleridge After School	26	0	8
Mapleridge Before School	8	0	0
Mapleridge Summer Program	N/A	12 enrollments for summer	
Sundridge Centennial After School	13	9	0
Home Child Care	30	8	3
# of Active Children	77		

Directly Operated Child Care Waitlist by Program



The blue bar indicates the current number of children needing care now that cannot be accommodated. This is not an unduplicated list so families may be on more than one list. The red bar shows the number of children that will be needing care in future months. All program supervisors have updated the program waitlists, removing families that no longer required care.

**Inclusion Support Services
March 2024**

Age Group	EarlyON	Licensed ELCC's	Monthly Total	YTD Total	Waitlist	New Referrals	Discharges
Infant (0-18M)	0	1	1	2	0	1	0
Toddler (18-30M)	0	8	8	9	1	0	0
Preschool (30M-4Y)	6	32	38	39	2	1	3
School Age (4Y+)	4	21	25	23	1	1	2
Monthly Total	10	62	72	-	4	3	5
YTD Total	10	56	-	68	17	8	7

**EarlyON Child and Family Programs
March 2024**

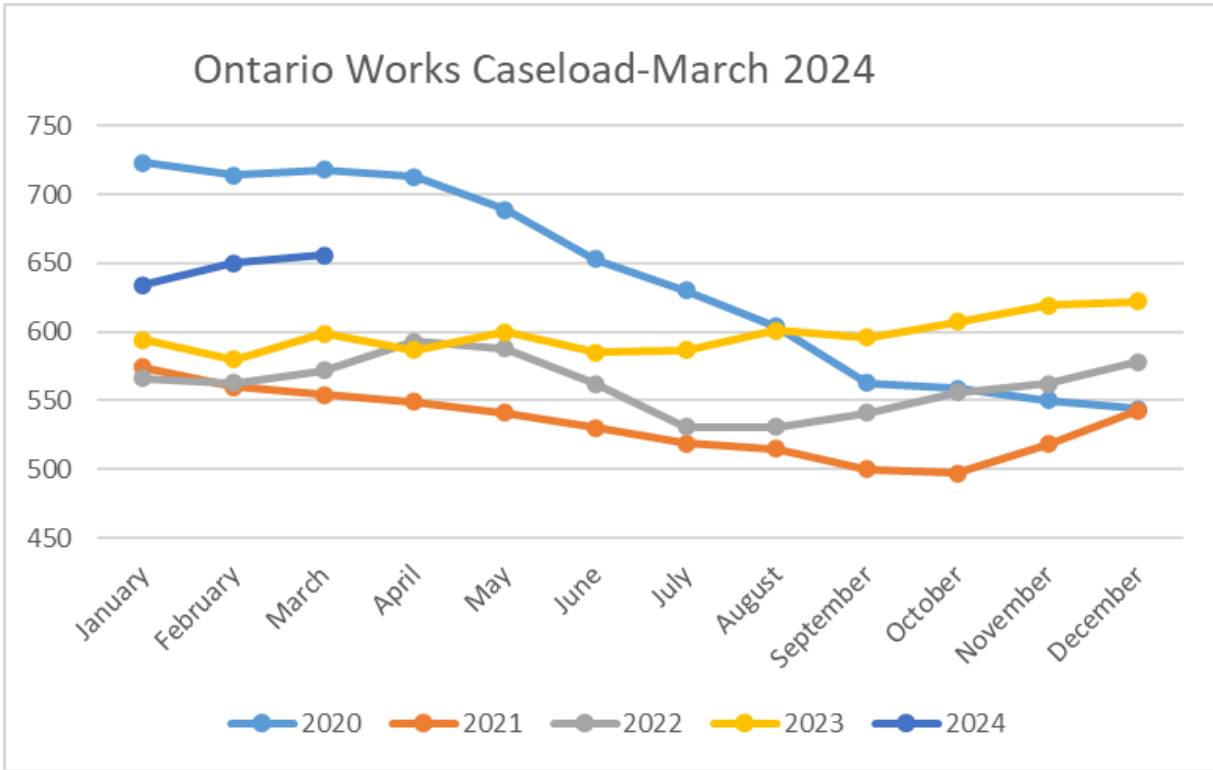
Activity	January	YTD
Number of Children Attending	948	2,857
Number of New Children Attending	32	97
Number of Adults Attending	655	2,586
Number of Virtual Programming Events	9	31
Number of Engagements through Social Media	248	1,378
Number of Views through Social Media	5,379	35,830

**Funding Sources for District Wide Childcare Spaces
March 2024**

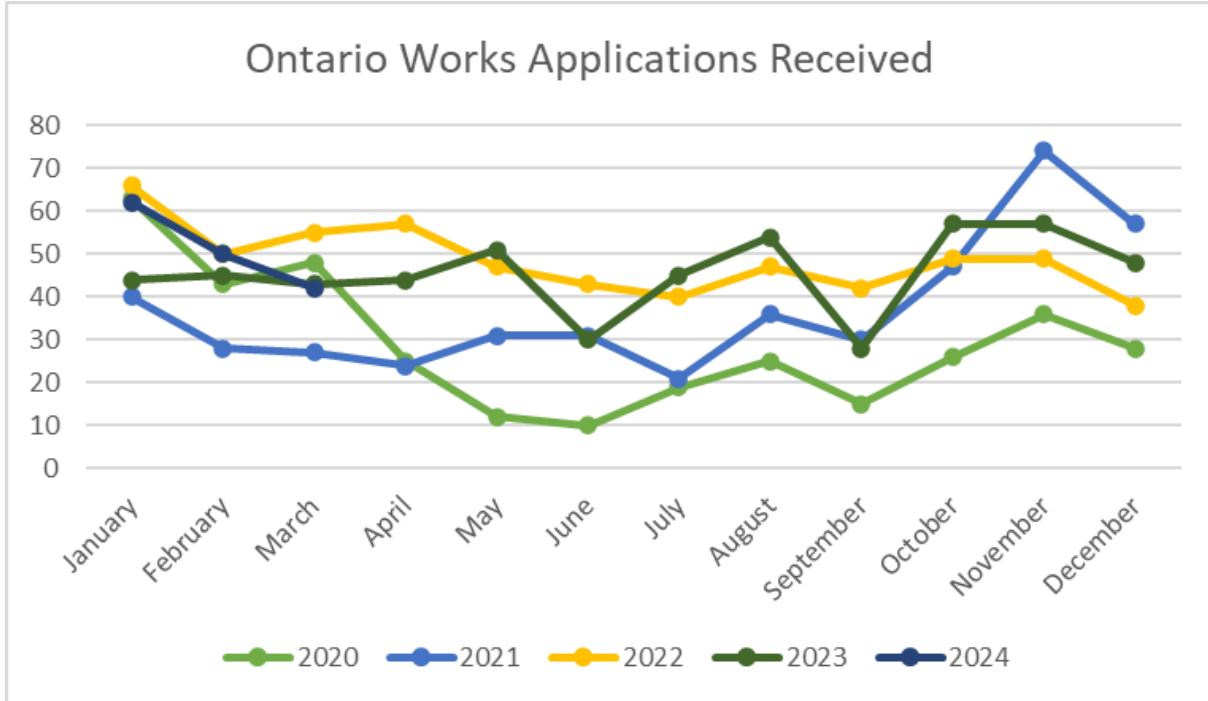
Active	# of Children	# of Families
CWELCC*	75	74
CWELCC Full Fee	203	199
Extended Day Fee Subsidy	1	1
Fee Subsidy	38	27
Full Fee	20	19
Ontario Works	12	9
Total	349	329

Funding Source - New	# of Children	# of Families
CWELCC	1	1
CWELCC Full Fee	1	1
Fee Subsidy	1	1
Ontario Works	0	0
Total	3	3

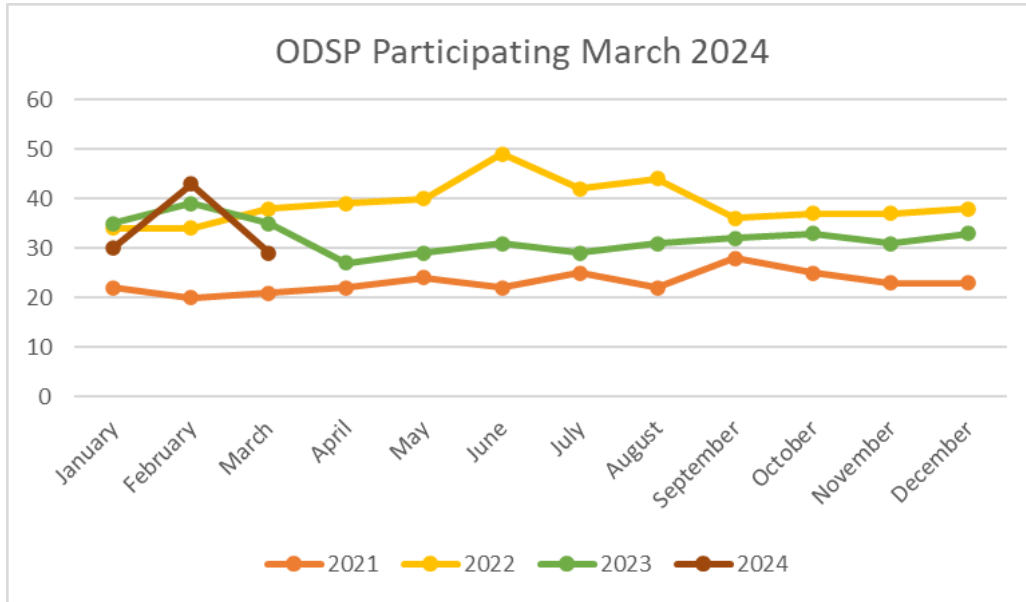
* CWELCC: Canada-Wide Early Learning Child Care; eligible for children 0 - 6



Ontario Works Intake - Social Assistance Digital Application (SADA) & Local Office Ontario Works Applications Received

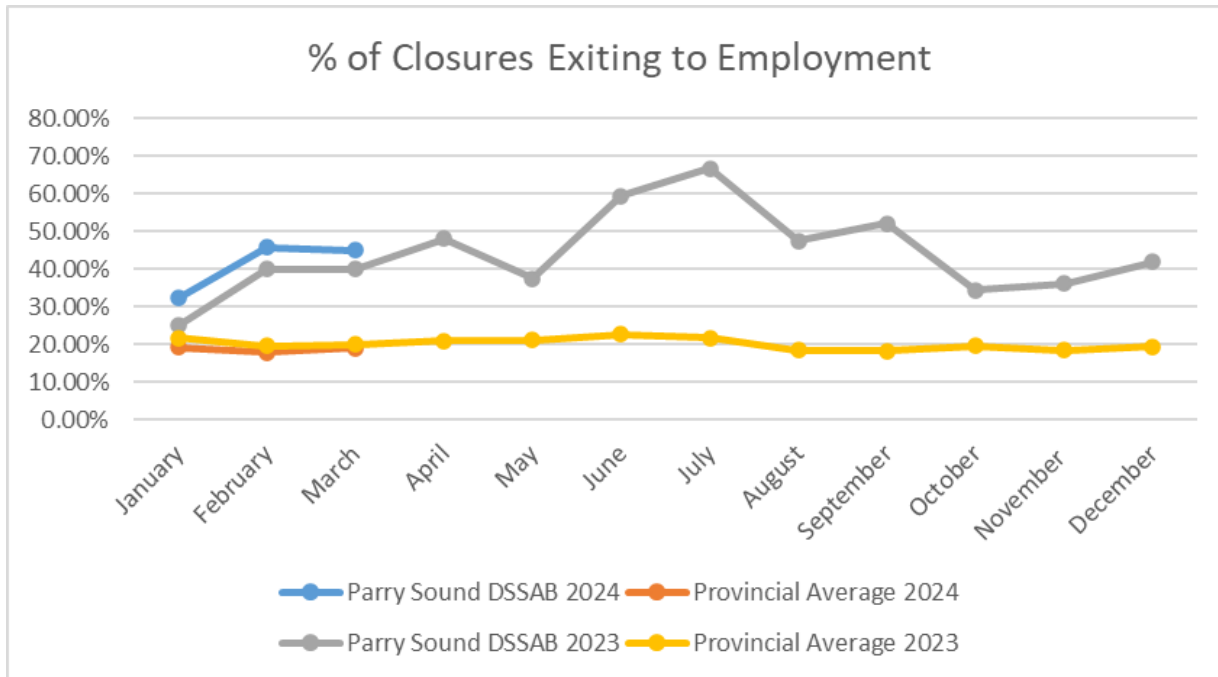


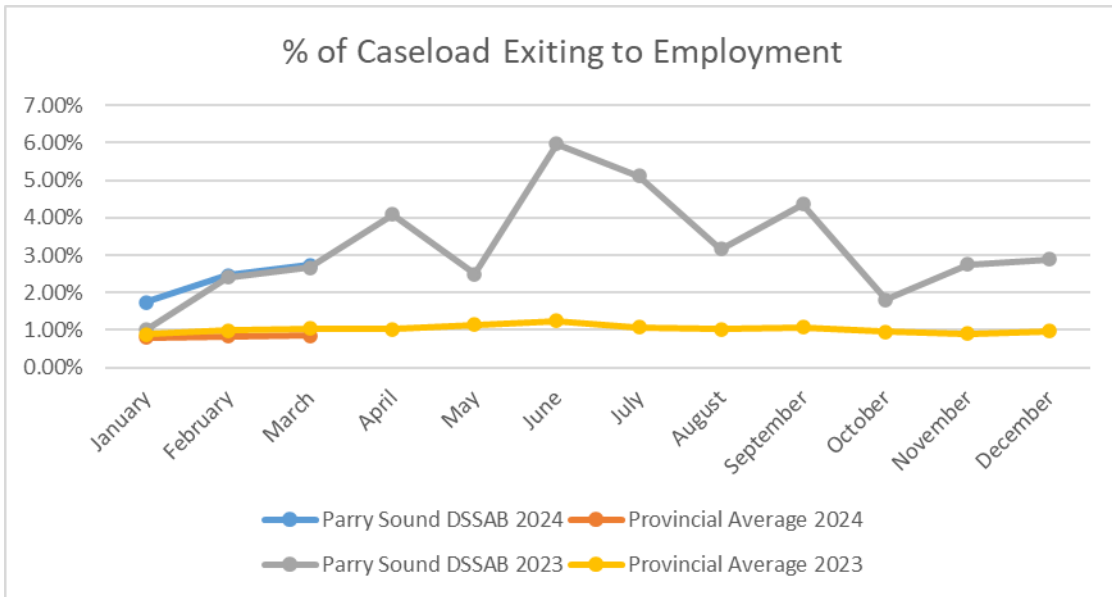
ODSP Participants in Ontario Works Employment Assistance



The OW Caseload as of the end of March is up slightly to **656**. We are supporting **29** ODSP participants in our Employment Assistance program. We also have **53** Temporary Care Assistance cases. We received **42** Ontario Works Applications, 36 (82%) of which were online through SADA and managed through IBAU in the month of March. We maintained our application processing service standard of 4 days.

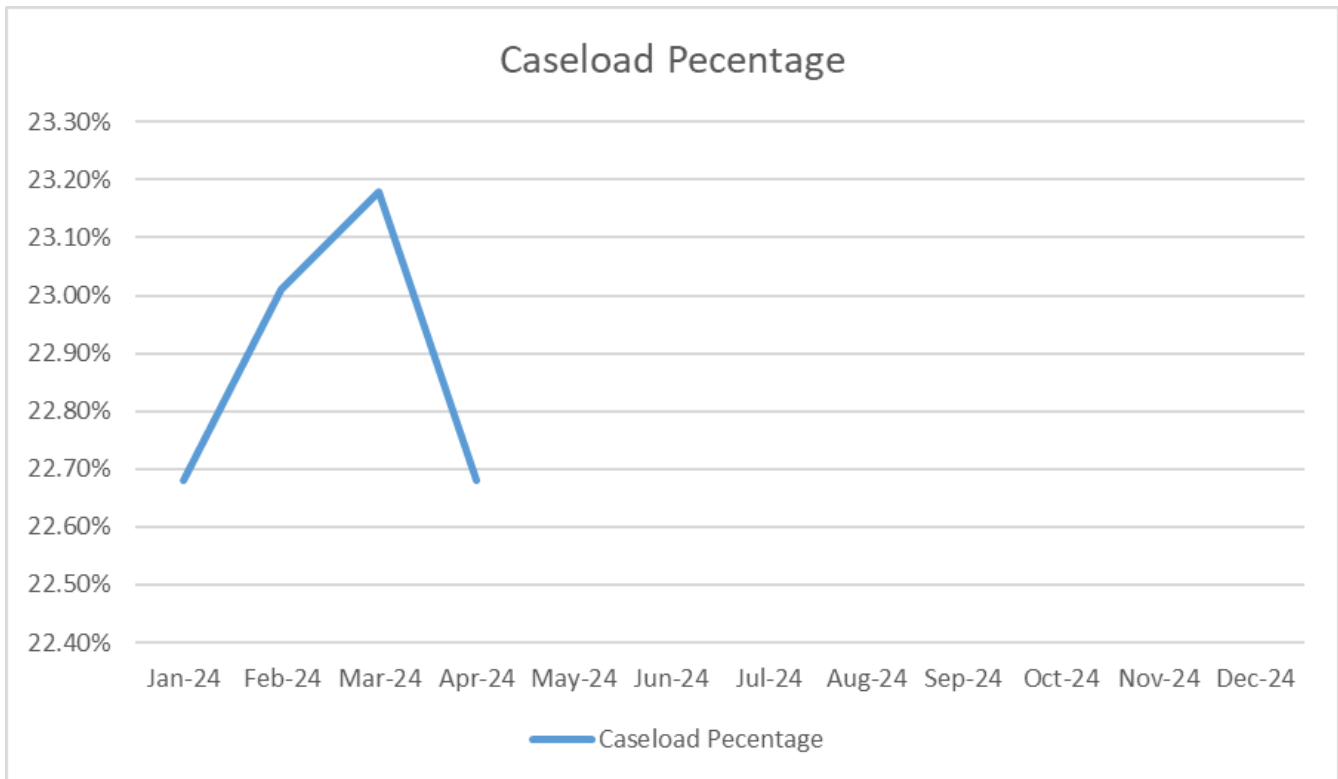
Employment Assistance & Performance Outcomes



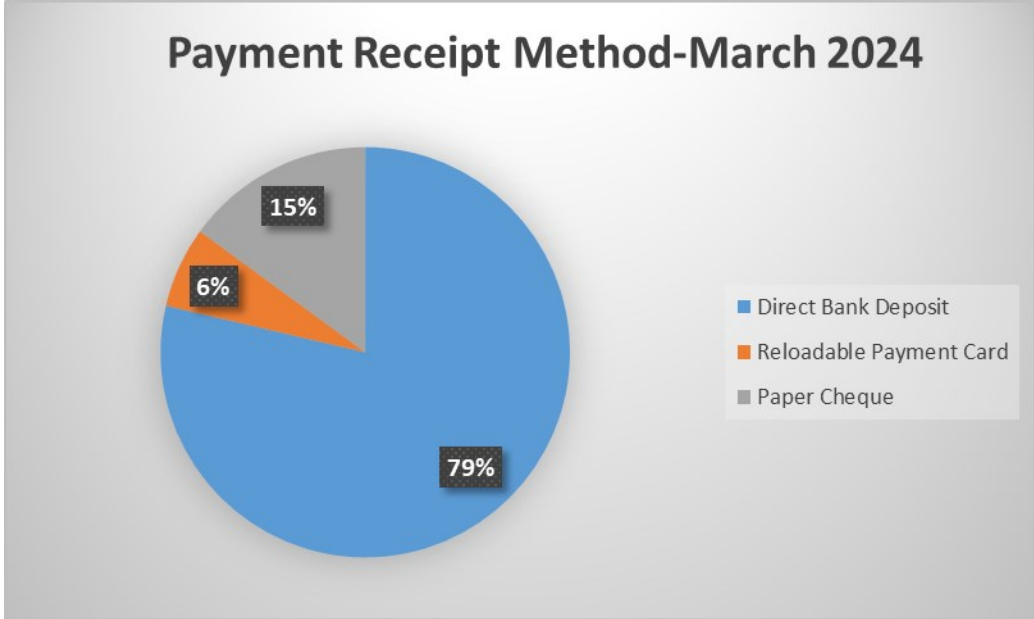


Our Employment Outcomes performance in remain strong as we continue to trend above our 2023 performance and well beyond the provincial average. Additionally, 5.4% of the caseload exited the program for any reason.

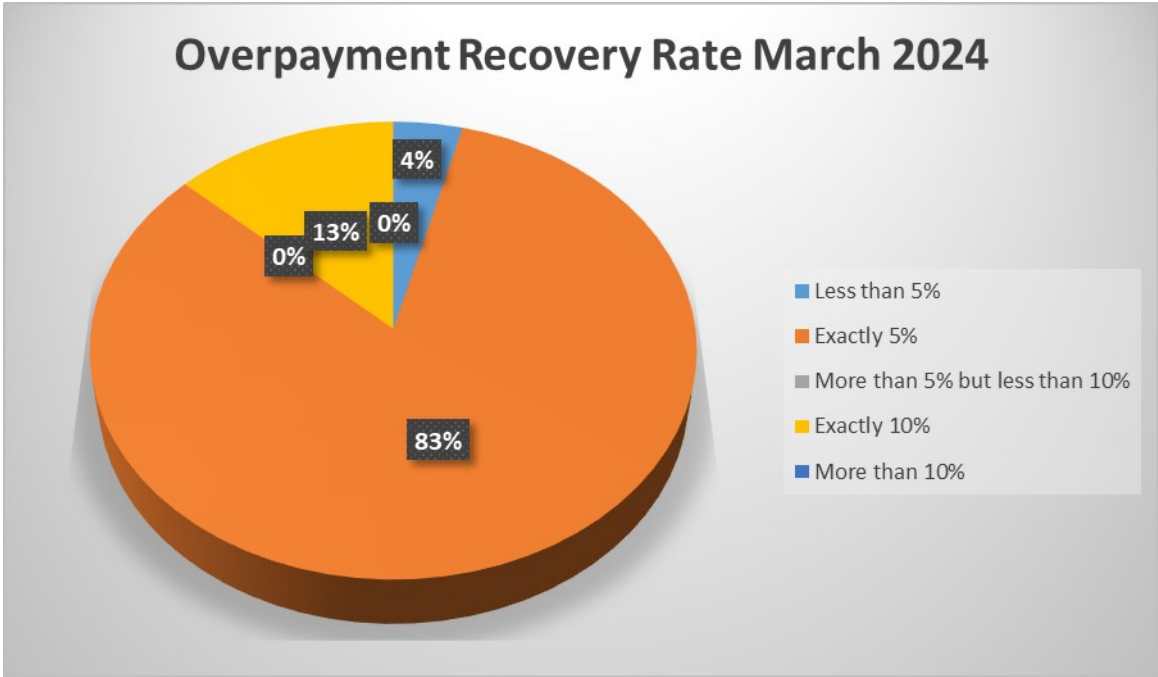
MyBenefits Enrollment 2024



DBD Enrollment



Overpayment Recovery Rate



Housing Stability Program - Community Relations Workers

Support

All services performed, provided, or arranged by the Homelessness Prevention Program staff to promote, improve, sustain, or restore appropriate housing for individuals active with the Homelessness Prevention Program, periodically within the month, not requiring intense case management.

March 2024 Income Source	East	West
Senior	12	14
ODSP	10	26
Ontario Works	5	15
Low Income	23	28

Intense Case Management

Intense Case Management involves the coordination of appropriate services and the provision of consistent and on-going weekly supports, required by the individual to obtain, and sustain housing stability.

March 2024 Income Source	East	West
Senior	12	18
ODSP	9	14
Ontario Works	8	15
Low Income	9	44

Contact/Referrals

March 2024	East	West	YTD
Homeless		1	9
At Risk	2	3	18
Program Total (Esprit In Shelter Clients calculated in Homelessness Numbers)			27
Esprit Outreach Homeless	0	0	0
Esprit Outreach at Risk	0	0	0
Esprit in Shelter	1		3

Short Term Housing Allowance

	Active	YTD
March 2024	3	5

Housing Stability: Household Income Sources and Issuance from HPP:

March 2024 Income Source	Total	HPP
Senior	2	\$1,752.21
ODSP	2	\$48.00
Ontario Works	1	\$35.00
Low Income	1	\$300.00

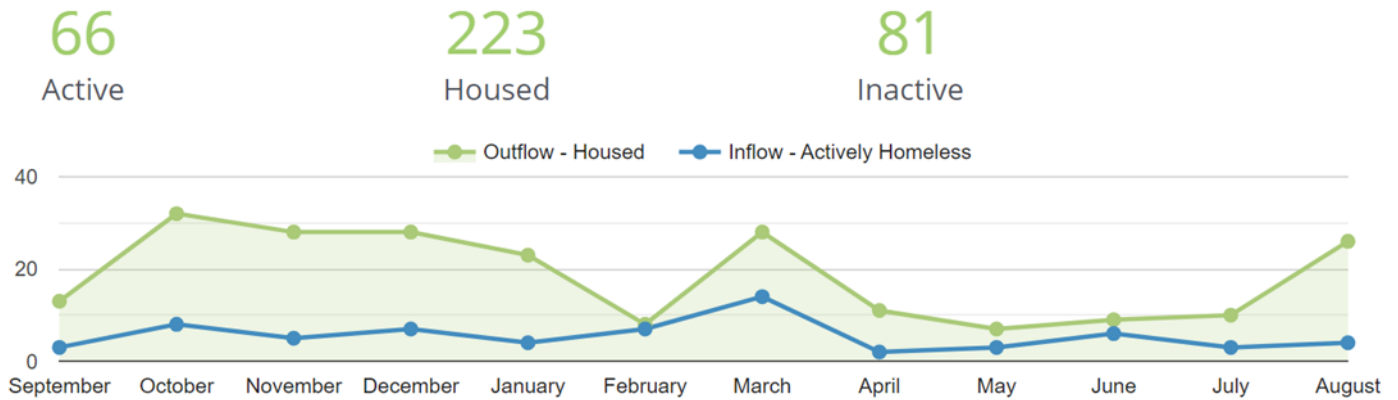
March 2024 Reason for Issue	Total
Rental Arrears	\$1,117.77
Utilities/Firewood	\$500.78
Transportation	\$181.66
Food/Household/Misc	\$335.00
Total	\$2,135.21

Ontario Works: Household Income Sources and Issuance from HPP

March 2024 Income Source	Total	HPP
Senior	1	\$120.00
ODSP	4	\$3,450.00
Ontario Works	12	\$11,049.15
Low Income	2	\$262.72

March 2024 Reason for Issue	Total
Rental Arrears	\$2,904.44
Utilities/Firewood	\$678.00
Transportation	\$262.72
Food/Household/Misc.	\$124.29
Emergency Housing	\$10,912.42
Total	\$14,881.87

**By-Name List Data
September 2021– March 2024**



Housing Programs

**Social Housing Centralized Waitlist Report
March 2024**

	East Parry Sound	West Parry Sound	Total
Seniors	47	139	186
Families	124	440	564
Individuals	488	196	684
Total	659	775	1434
Total Waitlist Unduplicated			460

**Social Housing Centralized Waitlist (CWL) 2023 - 2024 Comparison
Applications and Households Housing from the CWL**

Month 2023	New App.	New SPP	Cancelled	Housed	SPP Housing	Month 2024	New App.	New SPP	Cancelled	Housed	SPP Housing
Jan	5	1	13			Jan	3		2	1	
Feb	5	1	10			Feb	5		11	1	
Mar	6		35			Mar	7		3	3	
Apr	11		17	6		Apr					
May	13	2	9	2		May					
June	9	1	2	1		June					
July	5	1	5	1		July					
Aug	14	1	3	1		Aug					
Sept	12		4			Sept					
Oct	8	1	1	4	2	Oct					
Nov	12		3			Nov					
Dec	1		2	3	3	Dec					
Total	101	8	104	18	5	Total	15		16	5	

SPP = Special Priority Applicant

- Housing Programs approved and added seven applications to the centralized waitlist in the month of March.
- Three applications were cancelled – one requested cancellation of their file, one applicant was deceased, and the third was cancelled due to no contract.
- Three applicants were housed in the month of March.

**Parry Sound District Housing Corporation
March 2024**

Activity for Tenant and Maintenance Services

	Current	YTD
Move outs	3	10
Move in	2	6
L1/L2 forms	1	2
N4 - notice of eviction for non payment of rent	0	1
N5 - notice of eviction disturbing the quiet enjoyment of the other occupants	0	2
N6 - notice of eviction for illegal acts or misrepresenting income for RGI housing	0	0
N7 - notice of eviction for willful damage to unit	0	1
Repayment agreements (formal & informal)	1	29
No Trespass Order	0	3
Tenant Home Visits	23	81 (includes visits prior to March not included)
Mediation/Negotiation/Referrals	18	60
Tenant Engagements/Education	1	3

Property Maintenance
March 2024

Pest Control		3 buildings are currently being inspected monthly for bedbugs; 3 units have been treated
Vacant Units	15	one-bedroom (11); multiple bedroom (4) (asbestos abatement, and significant repair contributes to longer vacancy times)
Vacant Units - The Meadow View	4	one-bedroom market units available
After Hours Calls	10	After hours for March: Building access required, Fire Supervisory Signal trouble reset required, Smoke detector battery, No hot water, Fire alarm. On Call Contracted to outside service provider
Work Orders	85	Work orders were created for maintenance work and related materials for the month of February.
DSSAB Ticket	44	DSSAB Tickets are logged for maintenance or repairs required for any of the DSSB buildings.
Fire Inspections		In the month of January, annual inspections were done for 3 apartment buildings
Annual Inspections		Inspections for all family units across the district were completed.

Capital information is captured in Quarterly Reports.

Esprit Place Family Resource Centre

Emergency Shelter Services	March 2024	YTD
Number of women who stayed in shelter this month	7	15
Number of children who stayed in the shelter this month	3	6
Number of hours of direct service to women (shelter and counselling)	255	823
Number of days at capacity	0	0
Number of days over capacity	0	0
Overall capacity %	53%	50%
Resident bed nights (women & children)	163	294
Phone interactions (crisis/support)	42	79

Transitional Support	March 2024	YTD
Number of women served this month	3	4
Number of NEW women registered in the program	2	3
Number of public ed/groups offered	0	0

Child Witness Program	March 2024	YTD
Number of children/women served this month	2	4
Number of NEW clients (mothers and children) registered in the program	2	3
Number of public ed/groups offered	0	0

Report #: 8.1
Subject: Tender: Sunset Court Window Replacement
To: Board Members
Presented By: Shannon Johnson, CFO/Tammy MacKenzie, CAO
Prepared By: Sharon Davis, Director, Housing Operations
Date: May 9, 2024

Resolution:

THAT the Board direct staff to award the tender for replacement of windows, screens and metal doors to 22A Belvedere Ave, Sunset Court, Parry Sound, ON to Design Roofing/Northern Glass & Metal in the amount of \$995,000.00 plus additional pricing \$217,000.00 for a total of \$1,212,000.00 (plus HST).

Report:

The DSSAB, with assistance from Housing Services Corporation, has prepared a tender that will address the needed replacement of all existing windows, screens and metal doors at the Sunset Court, Seniors Building in Parry Sound.

Scope of Work

The facility is a 6-storey apartment complex. The exterior vinyl windows within the units and exit stairs were replaced in 1997, making them approximately 26 years old and in fair to poor condition as reported by the architect. The ground floor common areas and front entrance aluminum windows appear to be original to the building and are in fair to poor condition as reported by the Architect. The exterior door varies between 25 to 45 years in age and was noted to be in fair to poor condition by the Architect. The life expectancy of vinyl windows is 20-25 years while the life expectancy of aluminum windows is 40 to 50 years. As reported by the Architect, all windows and doors have reached the end of their life expectancy. Windows will be replaced with double pane aluminum, increasing the life expectancy of all windows to 40-50 years, along with increasing energy efficiency. Store front common area windows, and exterior doors to be replaced. Replacement of all interior and exterior sills to be replaced, as they are in poor condition. It was recommended to combine all scopes and replace ground floor aluminum windows and exterior doors now, saving on high energy costs and significantly increased replacements costs in the near future, due to having already reached their life expectancy. Additional pricing was requested from the bidders for the ground floor common areas/front entrance windows and doors/door frames to allow options based on available funding.

Tender Timeline

TASK	TARGET DATE
Posting of tender	Thursday, March 7 th , 2024
Mandatory site meeting location: 3A Beechwood Dr. Parry Sound, P2A 1J2	Monday, March 18 th , 2024 @ 12:00 pm EDT
Deadline for questions	Thursday, March 21, 2024, by 2:00 pm EDT
Answers to questions and distribution of addenda, as required	Tuesday, March 26 th , 2024
Tender Closing Date	Wednesday, April 3rd, 2024, by 2:00 pm EDT
Public Tender Opening (optional) via conference call	Wednesday, April 3rd, 2024, 3:30 pm EDT
Evaluation of Bids	Wednesday April 3 rd , 2024, to week of April 22nd, 2024 (due to irregularity with lowest bid)
Tentative Award of Contract	Week of May 6th, 2024
Agreement to Take Effect	Week of May 13 th , 2024
Completion of Work	Thursday, August 1 st , 2024

Mandatory Site Visits

Seven (7) construction companies attended the mandatory site visit.

Tender Submission

Received four (4) tender submissions (Additional Pricing to include: screens, metal doors, and frames:

CONTRACTOR	BID	HST	TOTAL
Design Roofing/Northern Glass & Metal	\$995,000.00	\$129,350.00	
Additional Prices:	\$217,000.00	\$28,210.00	\$1,369,560.00
Enerfreees Window and Wall Systems	\$488,811.09	\$63,545.44	
Additional Prices:	\$80,384.08	\$10,449.93	\$643,190.54
Quinan Construction	\$1,551,049.00	\$201,636.37	
Additional Prices:	\$153,999	\$20,019.87	\$1,974,341.61
W.S. Morgan	\$1,156,000.00	\$150,280.00	
Additional Prices:	\$207,000	26,910.00	\$1,540,190.00

Staff recommends awarding the tender for the window replacement, to include the additional work of screens and doors, at 22A Belvedere Avenue, Parry Sound, to Design Roofing/Northern Glass & Metal, in the amount of \$1,369,560.00 inclusive of HST. The project will commence May 13th, 2024, and have an anticipated completion date of August 1st, 2024.

RECOMMENDATION TO AWARD

Client: District of Parry Sound Social Services Administration Board
Attention: Sharon Davis
Project Address: 22A Belvedere Ave. in Parry Sound, ON
Subject: ITT #24-479-11 - Exterior Window, Screen, and Door Replacements

Project Scope

Exterior window, screen, and door replacements at 22A Belvedere Ave. in Parry Sound

Base Scope: Window replacement of all in suite windows as well as corrirod or stairwll windows.

Separate Prices:

Exterior aluminum entrance screens as indicated on drawing A-2.0 detial 1.

Exterior Hollow Metal Doors and frames as indicated on drawing 1-2.0 detail 2.

Issue of Tender Documents

Tender documents were made available to interested General Contractors on March 7, 2024. The ITT was posted on Bonfire with links to Bonfire on MERX, Biddingo.com, and the Client and HSC's websites.

Mandatory Site Visit

A mandatory site visit was held on March 18, 2024 at 12:00 p.m. Seven Bidders were in attendance and are listed below:

1. Barné Building & Construction
2. Designed Roofing
3. Enerfrees
4. Helix
5. Quinan
6. Stuart and Hill
7. W.S. Morgan

Submissions

Four bids were received before the Closing Date of April 3, 2024 by 2:00 p.m.

A public tender opening was held on April 3, 2024 at 3:30 p.m via conference call. Attendance at the public tender opening was optional. The Bidders and their prices were read out as noted below:

(Remainder of page intentionally left blank)

Designed Roofing / Northland Glass & Metal	\$995,000.00 excl. HST
Enerfrees Window and Wall Systems	\$488,811.09 excl. HST
Quinan Construction	\$1,551,049.00 excl. HST
W.S. Morgan	\$1,156,000.00 excl. HST

Representatives from all Bidders were in attendance.

Evaluations

All bids underwent a review for compliance with the mandatory requirements outlined in the ITT. While Enerfrees Window and Wall Systems submitted all of the mandatory requirements, it was later discovered that the subcontractor they submitted, who was the window installer and would be doing the majority of the work, was dissolved. Enerfrees Window and Wall Systems’ bid was rejected on this basis.

All other bids were deemed compliant.

HSC and the Consultant, Mitchell Jensen Architects, then reviewed the submissions and deemed Designed Roofing Inc., of North Bay, ON, as the low compliant bid in the amount of \$995,000.00 plus HST of \$129,350.00 for a total price of \$1,124,350.00.

Considerations

The low compliant Base Bid was submitted by Designed Roofing Inc. in the amount of \$995,000.00 plus HST of \$ 129,350.00 for a total price of \$ 1,124,350.00.

Mitchell Jensen Archtiects, the Consultant for this project, has worked with Designed Roofing recently on a number of projects.

Designed Roofing also submitted the Separate and Alternate Prices, requested in the Bid Form as listed below:

(Remainder of page intentionally left blank)

	Separate Prices	Price excl. HST
1.	Exterior Aluminum Screens - Provide a separate price for all work associated with the replacement of the existing thermally broken aluminum screen systems including all associated hardware work as shown on Schedule found on drawing 2 / A1.0 and described in specification sections 08 41 13 and 08 71 00.	Add \$165,000.00
2.	Exterior Hollow Metal Doors and Frames - Provide a separate price for all work associated with the replacement of the existing insulated hollow metal doors and frames as shown on Schedule found on drawing 3 / A1.0 and described in specification sections 08 13 13 and 08 71 00.	Add \$52,000.00

	Alternate Price	Price excl. HST
	Replace Aluminum Windows with Plastic Windows - Provide an alternate price to replace the base bid aluminum windows as specified in section 08 51 13 with plastic windows as specified in section 08 53 10. Exterior and interior sill and finishing requirements to remain the same and forms part of the base bid.	Delete \$70,000.00

Recommendation

It is HSC's recommendation that the District of Parry Sound Social Services Administration Board enter into a contract with Designed Roofing Inc. to conduct the exterior window, screen, and door replacements at 22A Belvedere Ave., Parry Sound in the amount of \$1,212,000.00 plus HST of \$157,560.00 for a total price of \$1,369,560.00 including HST – the price includes the two Separate Prices noted above.

Attachments:

Scoring Summary

(Signing page follows)

I agree with the details and recommendations outlined above and provide authorization to move forward with the recommendations contained in this document.

THE DISTRICT OF PARRY SOUND SOCIAL SERVICES ADMINISTRATION BOARD

<i>Your Name (please print):</i>	
<i>Title:</i>	
<i>Signature:</i>	
<i>Date:</i>	

Recommendation provided by:

<i>HSC Senior Project Manager, Technical Services</i>	Trevor Kitchen
<i>Signature:</i>	<i>Trevor Kitchen</i>
<i>Date:</i>	April 26, 2024



**ITT #24-479-11 - PSDSSAB – Exterior Window, Screen and Door Replacement
Scoring Summary**

	Total	Pricing
Supplier	/ 100 pts	/ 100 pts
Designed Roofing Inc.	100	100 (\$995,000.00)
W.S. Morgan Construction Ltd.	86.07	86.07 (\$1,156,000.00)
Quinan Construction Limited	64.15	64.15 (\$1,551,049.00)

April 26, 2024

Rosabelle V. Gonzales
Manager, Procurement and Compliance
Housing Services Corporation
20 Dundas St. W., Suite 1030
Toronto, ON M5G 2C2

Dear Rosabelle,

Re: Tender Review – PSDSSAB Exterior Window Replacement, Screen, and Door Replacement at 22A Belvedere Avenue, Parry Sound, ON

Tenders were received by Housing Services Corporation (HSC) on April 3rd, 2024 at 2:00 pm for the PSDSSAB Exterior Window Replacement, Screen, and Door Replacement project. The bid submission and vendor score were reviewed by HSC. All submissions were reviewed and evaluated by Mitchell Jensen Architects (MJA), for which you will find attached a Tender Evaluation document. The following is a summary of the tender evaluation for the above project.

Four bids were received for the above referenced project, with base prices as follows:

<u>Bidder</u>	<u>Base Price</u>
Enerfrees Window and Wall Systems	\$488,811.09 plus HST
Designed Roofing / NGM	\$995,000.00 plus HST
W.S Morgan Construction	\$1,156,000.00 plus HST
Quinan Construction	\$1,551,049.00 plus HST

Additional separate and alternate prices were requested as part of the bid submission, with prices as follows:

<u>Bidder</u>	<u>Separate Price #1</u>	<u>Separate Price #2</u>	<u>Alternate Price #1</u>
Enerfrees	\$53,317.59	\$27,066.49	- \$49,460.00
Designed Roofing	\$165,000.00	\$52,000.00	- \$70,000.00
W.S Morgan	\$133,000.00	\$74,000.00	- \$120,000.00
Quinan	\$108,999.00	\$45,000.00	- \$199,980.00

It is our understanding that the District of Parry Sound Social Services Administration Board would like to consider incorporating the following separate prices into the base bid contract:

- Separate Price #1 – Replacement of all existing thermally broken aluminum screen system including hardware work.
- Separate Price #2 – Replacement of all existing insulated hollow metal doors and frames.

We believe that incorporating both separate prices will help ensure that all of the facilities windows and exterior doors are renewed at once and provide the building openings with an additional 30 to 50 years of life.

The base bid included for the supply and installation of aluminum windows which carries a lifespan of 40 to 50 years with proper care and maintenance versus the life time expectancy of 20 to 25 years of the vinyl (plastic) counterpart. We highly recommend proceeding with the base bid aluminum windows.

Irregularities

If a bid is qualified, informal or non-compliant with the requirements set out by the Bid Documents, the Owner has an obligation to reject this bid, because to do otherwise is considered unfair to other, compliant bidders. Therefore, each irregularity must be considered, as to whether the extent of irregularity renders the bid informal. The bid documents indicate that the determination of informality will be at the sole discretion of the Owner; however, such judgement must be objective and reasonable to all bidders.

We have found no irregularities in all submitted documents from Designed Roofing / NGM, W.S Morgan Construction, and Quinan Construction.

Upon review of the low bid from Enerfrees Window and Wall Systems, we found their Bid Price to be less than half of the second highest bidder. Although no other irregularities were identified, this price spread stands out as our estimate provided in the DSSAB Window Replacement Report was listed as \$985,595 for the Supply and Installation of double-glazed aluminum windows.

As HSC has not provided review criteria, Enerfrees cannot be disqualified based on bid price alone. In these circumstances, the MJA team might suggest that HSC holds a meeting with the low bidder to review their submission as well as the tender documents to ensure that all aspects of the project are being considered and provide the low bidder an opportunity to withdraw their submission should they have failed to include some of the scope of work in their bid price. We also reviewed Enerfrees Schedule C, Subcontractor #1 listed as 'Rominline Corp, 67 Harold Lawrie Lane, Markham, L3T 5W6' and note that based on a brief internet search, it would appear that the listed subcontractor may be a dissolved company. Upon further investigation by HSC, Enerfrees has confirmed that 'Rominline' is indeed a dissolved company.

Based on the provided information, should HSC determine that Enerfrees naming a dissolved company as their subcontractor for the installation of the windows constitutes an irregularity and chooses to disqualify Enerfrees, then we see no reason not to award the contract to the second lowest base bid bidder Designed Roofing. The final determination however, is in the hands of HSC and its client..

In the interim, if you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Guilmette', with a long horizontal stroke extending to the right.

MARC GUILMETTE
Principal | Senior Project Manager
marc@mitchelljensen.ca

encl: 223030 Tender Evaluation

Parry Sound DSSAB Window Replacement Tender Evaluation - Bid Review

Tender Closed April 3, 2024

	Enerfree Window and Wall Systems	Designed Roofing / NGM	W.S Morgan Construction Limited	Quinan Construction Limited
Bid Form (Including Schedules A & B)				
Base Price	\$488,811.09	\$995,000.00	\$1,156,000.00	\$1,551,049.00
(\$) Increase from next lowest bid	-	\$506,189	\$161,000	\$395,049
(%) Increase from next lowest bid	-	203.56%	116.18%	134.17%
(%) Increase from lowest bid	-	203.56%	236.49%	317.31%
H.S.T. acknowledged correctly	\$63,545.44	\$129,350.00	\$150,280.00	\$201,636.37
Signed	Yes	Yes	Yes	Yes
Conflict of Interest Declaration	No Conflict	No Conflict ¹	No Conflict	No Conflict
Schedule A: Cost Breakdown				
1 General Conditions	\$33,699.84	\$25,000.00	\$91,000.00	\$288,789.00
2 Bonding / Insurance	\$8,051.25	\$10,000.00	\$15,000.00	\$15,350.00
3 Building Permit	\$6,000.00	\$15,000.00	\$10,000.00	\$16,569.00
4 Mobilization	\$12,300.00	\$15,000.00	\$25,000.00	Included Above
5 Demobilization	\$3,240.00	\$15,000.00	\$10,000.00	Included Above
6 General Site Supervision	\$19,800.00	\$15,000.00	\$50,000.00	Included Above
7 General Carpentry	\$12,300.00	\$75,000.00	\$250,000.00	\$74,708.00
8 Windows - Material	\$260,758.00	\$500,000.00	\$450,000.00	\$603,326.00
9 Windows - Removal	\$35,965.00	\$100,000.00	\$40,000.00	\$106,000.00
10 Windows - Installation	\$66,792.00	\$195,000.00	\$170,000.00	\$395,061.00
11 Windows - Flashings and Trims	\$26,105.00	\$25,000.00	\$40,000.00	\$51,246.00
12 As Built and Closeout Manuals	\$3,800.00	\$5,000.00	\$5,000.00	Included Above

(1) Conflict was noted on Bid Form, however was later clarified to have No Conflict

Parry Sound DSSAB Window Replacement Tender Evaluation - Bid Review

Tender Closed April 3, 2024

	Enerfree Window and Wall Systems	Designed Roofing / NGM	W.S Morgan Construction Limited	Quinan Construction Limited
Schedule B: Separate and Alternate Prices				
Separate Price 1: Aluminum Screens	\$53,317.59	\$165,000.00	\$133,000.00	\$108,999.00
Sum of Base Price + Separate Price 1	\$542,128.68	\$1,160,000.00	\$1,289,000.00	\$1,660,048.00
<i>(\$)</i> Increase from next lowest sum	-	\$617,871	\$129,000	\$371,048
<i>(%)</i> Increase from next lowest sum	-	213.97%	111.12%	128.79%
<i>(%)</i> Increase from lowest sum	-	213.97%	237.77%	306.21%
Separate Price 2: Hollow Metal Doors and Frames	\$27,066.49	\$52,000.00	\$74,000.00	\$45,000.00
Sum of Base Price + Separate Price 2	\$515,877.58	\$1,047,000.00	\$1,230,000.00	\$1,596,049.00
<i>(\$)</i> Increase from next lowest sum	-	\$531,122	\$183,000	\$366,049
<i>(%)</i> Increase from next lowest sum	-	202.96%	117.48%	129.76%
<i>(%)</i> Increase from lowest sum	-	202.96%	238.43%	309.39%
Sum of Separate Prices	\$80,384.08	\$217,000.00	\$207,000.00	\$153,999.00
Sum of Base Price + Sum of Separate Prices	\$569,195.17	\$1,212,000.00	\$1,363,000.00	\$1,705,048.00
<i>(\$)</i> Increase from next lowest sum	-	\$642,805	\$151,000	\$342,048
<i>(%)</i> Increase from next lowest sum	-	212.93%	112.46%	125.10%
<i>(%)</i> Increase from lowest sum	-	212.93%	239.46%	299.55%
Alternate Price: Plastic Windows	-\$49,460.00	-\$70,000.00	-\$120,000.00	-\$199,980.00
Sum of Base Price less the Alternate Price	\$439,351.09	\$925,000.00	\$1,036,000.00	\$1,351,069.00
<i>(\$)</i> Increase from next lowest sum	-	\$485,649	\$111,000	\$315,069
<i>(%)</i> Increase from next lowest sum	-	210.54%	112.00%	130.41%
<i>(%)</i> Increase from lowest sum	-	210.54%	235.80%	307.51%

Parry Sound DSSAB Window Replacement Tender Evaluation - Bid Review

Tender Closed April 3, 2024

	Enerfree Window and Wall Systems	Designed Roofing / NGM	W.S Morgan Construction Limited	Quinan Construction Limited
Additional Schedules (C to G)				
Schedule C: List of Subcontractors²				
Asbestos Removal	-	Thermocoustics	-	-
Finish Carpentry	-	-	-	Emily Creek
Window Removal	Rominline Corp 6	-	-	-
Window Installation	Rominline Corp 6	-	J. McBride and Sons	BMG
Schedule D: List of Senior Staff				
Provided?	Yes	Yes	Yes	Yes
Schedule E: Items to be Provided by Owner³				
Electricity	Yes	Yes	Yes	Yes
Potable Water	Yes	Yes	Yes	Yes
Site Storage / Staging	Yes	-	Yes	-
Site Parking	Yes	Yes	Yes	-
Off-site Parking	Yes	Yes	Yes	-
Removal of Furniture and Other Chattel	Yes	-	-	Yes
Building Access	-	Yes	-	-
Transfer of Tenants	-	-	-	Yes
Schedule F: Construction Schedule				
Completion Date	Sept. 30th, 2024	Aug. 1st, 2024	Nov. 29th, 2024	Jan. 7th, 2025
Schedule G				
Agreement to Bond	Yes	Yes	Yes	Yes
Proof of General Liability Insurance (\$5 Mil.)	Yes ⁴	Yes ⁴	Yes ⁵	Yes ⁴
Proof of Auto Insurance (\$2 Mil.)	Yes ⁴	Yes ⁴	Yes ⁴	Yes ⁴
Broad Form Property Insurance	Yes ⁴	Yes ⁴	Yes ⁴	Yes ⁴
Contractors Equipment Insurance	Yes ⁴	Yes ⁴	Yes ⁴	Yes ⁴
Proof of WSIB Insurance	Yes ⁴	Yes	Yes ⁴	Yes ⁴

(2) All installation assumed to be completed by Own Forces unless listed below as per submitted Schedule C

(3) As Schedule E had no set requirements, the list below was compiled from the forms provided by bidders.

(4) Set to expire prior to proposed project completion date

(5) General Liability of \$2,000,000 with an additional \$8,000,000 Umbrella Liability

April 22, 2024

Rosabelle V. Gonzales
Manager, Procurement and Compliance
Housing Services Corporation
20 Dundas St. W., Suite 1030
Toronto, ON M5G 2C2

Dear Rosabelle,

Re: Tender Review – PSDSSAB Exterior Window Replacement, Screen, and Door Replacement at 22A Belvedere Avenue, Parry Sound, ON

Tenders were received by Housing Services Corporation (HSC) on April 3rd, 2024 at 2:00 pm for the PSDSSAB Exterior Window Replacement, Screen, and Door Replacement project. The bid submission and vendor score were reviewed by HSC. All submissions were reviewed and evaluated by Mitchell Jensen Architects (MJA), for which you will find attached a Tender Evaluation document. The following is a summary of the tender evaluation for the above project.

Four bids were received for the above referenced project, with base prices as follows:

<u>Bidder</u>	<u>Base Price</u>
Enerfrees Window and Wall Systems	\$488,811.09 plus HST
Designed Roofing / NGM	\$995,000.00 plus HST
W.S Morgan Construction	\$1,156,000.00 plus HST
Quinan Construction	\$1,551,049.00 plus HST

Additional separate and alternate prices were requested as part of the bid submission, with prices as follows:

<u>Bidder</u>	<u>Separate Price #1</u>	<u>Separate Price #2</u>	<u>Alternate Price #1</u>
Enerfrees	\$53,317.59	\$27,066.49	- \$49,460.00
Designed Roofing	\$165,000.00	\$52,000.00	- \$70,000.00
W.S Morgan	\$133,000.00	\$74,000.00	- \$120,000.00
Quinan	\$108,999.00	\$45,000.00	- \$199,980.00

Irregularities

If a bid is qualified, informal or non-compliant with the requirements set out by the Bid Documents, the Owner has an obligation to reject this bid, because to do otherwise is considered unfair to other, compliant bidders. Therefore, each irregularity must be considered, as to whether the extent of irregularity renders the bid informal. The bid documents indicate that the determination of informality will be at the sole discretion of the Owner; however, such judgement must be objective and reasonable to all bidders.

We have found no irregularities in all submitted documents from Designed Roofing / NGM, W.S Morgan Construction, and Quinan Construction.

Upon review of the low bid from Enerfrees Window and Wall Systems, we found their Bid Price to be less than half of the second highest bidder. Although no other irregularities were identified, this price spread stands out as our estimate provided in the DSSAB Window Replacement Report was listed as \$985,595 for the Supply and Installation of double-glazed aluminum windows.

As HSC has not provided review criteria, Enerfrees cannot be disqualified based on bid price alone. In these circumstances, the MJA team might suggest that HSC holds a meeting with the low bidder to review their submission as well as the tender documents to ensure that all aspects of the project are being considered and provide the low bidder an opportunity to withdraw their submission should they have failed to include some of the scope of work in their bid price. We also reviewed Enerfrees Schedule C, Subcontractor #1 listed as 'Romonline Corp, 67 Harold Lawrie Lane, Markham, L3T 5W6' and note that based on a brief internet search, it would appear that the listed subcontractor may be a dissolved company. Upon further investigation by HSC, Enerfrees has confirmed that 'Romonline' is indeed a dissolved company.

Should HSC's client decide to accept any of the separate and/or alternate pricing, it is important to ensure that all of the bidders submitted separate and alternate pricing be evaluated as it may change the order of the bids. To help the client evaluate this, please refer to the attached spreadsheet.

Based on the provided information, should HSC determine that Enerfrees naming a dissolved company as their subcontractor for the installation of the windows constitutes an irregularity and chooses to disqualify Enerfrees, then we see no reason not to award the contract to the second lowest bidder Designed Roofing. The final determination however, is in the hands of HSC.

In the interim, if you have any questions or concerns, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink, appearing to read 'M. Guilmette', with a long horizontal stroke extending to the right.

MARC GUILMETTE

Principal | Senior Project Manager

marc@mitchelljensen.ca

encl: 223030 Tender Evaluation

10.1

West Parry Sound OPP domestic violence stats – March 2024

Non-criminal domestic investigations: 15

Criminal domestic investigations: 10

Total domestic investigations: 25

Total charges laid: 17

Criminal Charges include:

- Assault
- Mischief
- Uttering threats
- Criminal Harassment
- Breach of Recognizance
- Failure to comply with Undertaking
- Failure to comply with Probation

Provided by: Brandon Charlebois
Provincial Constable 13274
Community Safety Officer/Media
West Parry Sound OPP

10.2

Nipissing Parry Sound Overdose Incident Report

This report will be updated and sent weekly, every Monday, to inform community organizations and first responders of overdoses and/or negative drug reactions within our community.

	Overdoses or Negative Reactions Reported	Deaths Reported	Date	Number of Times 911 Called	Location	Substances Involved
Week 49: April 22 nd to April 28 th , 2024	11	0	April 16 th , 2024 (3) April 20 th , 2024 April 21 st , 2024 April 22 nd , 2024 April 23 rd , 2024 April 24 th , 2024 (3) April 25 th , 2024	11	Magnetawan North Bay (9) West Nipissing	Cocaine Crystal Meth Fentanyl (6) Non-opioid pharmaceutical Unknown Opioid (2)
Week 48: April 15 th to April 21 st , 2024	3	0	April 15 th , 2024 April 17 th , 2024 April 18 th , 2024	3	Burk's Falls North Bay Parry Sound	Crack Fentanyl (2) Non-opioid pharmaceutical
Week 47: April 8 th to April 14 th , 2024	3	1	April 8 th , 2024 April 13 th , 2024 April 14 th , 2024	3	Chisholm North Bay On Reserve (Name Suppressed)	Don't Know Non-opioid pharmaceutical Unknown Opioid
Week 46: April 1 st to April 7 th , 2024	8	1	April 2 nd , 2024 (4) April 4 th , 2024 (2) April 7 th , 2024 (2)	8	North Bay (5) Parry sound (3)	Cocaine (2) Don't Know Fentanyl (2)

Week	Number of Cases	Number of Deaths	Dates	Number of Cases	Locations	Substances
Week 45: March 25 th to March 31 st , 2024	4	0	March 26 th , 2024 March 28 th , 2024 (2) March 29 th , 2024	4	North Bay (4)	Fentanyl (3) Unknown Opioid
Week 44: March 18 th to March 24 th , 2024	4	1	March 11 th , 2024 March 20 th , 2024 March 21 st , 2024 March 24 th , 2024	4	Chisholm North Bay (3)	Cocaine Fentanyl (2) Unknown Opioid
Week 43: March 11 th to March 17 th , 2024	5	0	March 11 th , 2024 March 12 th , 2024 (3) March 14 th , 2024	5	Burk's Falls North Bay (3) West Nipissing	Benzodiazepines Fentanyl (2) Polypharmacy Unknown Opioid (2)
Week 42: March 4 th to March 10 th , 2024	0	0	N/A	N/A	N/A	N/A
Week 41: February 26 th to March 3 rd , 2024	1	0	March 3 rd	1	North Bay	Fentanyl
	5	0		5		

Week 40: February 19 th to February 25 th , 2024			February 21 st , 2024 (2) February 24 th , 2024 (2) February 25 th , 2024		Burk's Falls North Bay (4)	Don't Know Fentanyl (4)
Week 39: February 12 th to February 18 th , 2024	3	0	February 12 th , 2024 February 16 th , 2024 February 17 th , 2024	3	Burk's Falls North Bay The Archipelago	Alcohol (2) Fentanyl Prescription Opioids
Week 38: February 5 th to February 11 th , 2024	9	2	February 5 th , 2024 (2) February 6 th , 2024 February 7 th , 2024 (3) February 8 th , 2024 February 10 th , 2024 (2)	9	East Ferris North Bay (6) South River West Nipissing	Fentanyl (6) Unknown Opioid (3)
Week 37: January 29 th to February 4 th , 2024	6	0	January 29 th , 2024 (2) February 1 st , 2024 (3) February 2 nd , 2024	6	Mattawa North Bay (3) Sundridge Whitestone	Don't Know Fentanyl (2) Polypharmacy Purple Heroin/Purp Unknown Opioid
Week 36: January 22 nd to January 28 th , 2024	3	0	January 24 th , 2024 January 25 th , 2024 (2)	3	North Bay Parry Sound South River	Alcohol Amphetamines Fentanyl (2) Non-opioid pharmaceutical
Week 35: January 15 th to	5	0	January 3 rd , 2024 January 15 th , 2024 (2) January 16 th , 2024	5	North Bay (4) Parry Sound	Crack Fentanyl (2) Marijuana/Cannabis

January 21 st , 2024			January 21 st , 2024			Unknown Opioid (2)
Week 34: January 8 th to January 14 th , 2024	2	0	January 3 rd , 2024 January 13 th , 2024	1	North Bay Parry Sound	Cocaine (2) Unknown Opioid (2)
Week 33: January 1 st to January 7 th , 2024	0	0	N/A	0	N/A	N/A
Week 32: December 25 th to December 31 st , 2023	2	0	December 25 th , 2023 December 26 th , 2023	2	Parry Sound West Nipissing	Fentanyl Non-opioid Pharmaceutical
Week 31: December 18 th to December 24 th , 2023	4	1	December 19 th , 2023 December 20 th , 2023 (2) December 23 rd , 2023	4	North Bay (4)	Fentanyl (2) Polypharmacy Unknown Opioid
Week 30: December 11 th to December 17 th , 2023	3	1	December 13 th 2023 December 14 th , 2023 December 16 th , 2023	3	Parry Sound (2) Sundridge	Crack Cocaine Don't Know (2)
	5	0		5	North Bay (3)	

Week 29: December 4 th to December 10 th , 2023			December 6 th , 2023 (2) December 8 th , 2023 December 10 th , 2023 (2)		On Reserve (Name Supressed) Parry Sound	Alcohol Cocaine Fentanyl (4) Polypharmacy
Week 28: November 27 th to December 3 rd , 2023	4	1	November 28 th , 2023 November 29 th , 2023 December 1 st , 2023 December 3 rd , 2023	4	North Bay (3) Powassan	Don't Know Fentanyl Unknown Opioid (2)
Week 27: November 20 th to November 26 th , 2023	2	1	November 20 th , 2023 November 24 th , 2023	2	North Bay McMurrich/Monteith	Benzodiazepines Unknown Opioid
Week 26: November 13 th to November 19 th , 2023	3	1	November 7 th , 2023 November 11 th , 2023 November 12 th , 2023	3	North Bay (3)	Fentanyl (2) Unknown Opioid
Week 25: November 6 th to November 12 th , 2023	1	0	November 6 th , 2023	1	Parry Sound	Cocaine Prescription Opioid
Week 24: October 30 th to November 5 th , 2023	2	0	November 2 nd , 2023 (2)	2	Burk's Falls North Bay	Cocaine Crack Unknown Opioid

Week 23: October 23 rd to October 29 th , 2023	3	0	October 26 th , 2023 (2) October 28 th , 2023	3	North Bay (2) Parry Sound	Alcohol Marijuana/Cannabis Purple Heroin/Purp Unknown Opioid
Week 22: October 16 th to October 22 nd , 2023	3	0	October 22 nd , 2023 (3)	3	Mattawa North Bay (2)	Fentanyl (2) Unknown Opioid
Week 21: October 9 th to October 15 th , 2023	4	1	October 9 th , 2023 October 14 th , 2023 October 15 th , 2023 (2)	4	North Bay (4)	Fentanyl (2) Unknown Opioid (2)
Week 20: October 2 nd to October 8 th , 2023	5	0	October 2 nd , 2023 (2) October 3 rd , 2023 October 7 th , 2023 (2)	5	North Bay (3) Parry Sound (2)	Benzodiazepines Fentanyl (3) Polypharmacy Unknown Opioid
Week 19: September 25 th to October 1 st , 2023	3	0	September 26 th , 2023 September 29 th , 2023 September 30 th , 2023	3	Parry Sound Powassan Sundridge	Alcohol Cocaine Polypharmacy (2)
Week 18: September 18 th	4	1	September 21 st , 2023 September 22 nd , 2023 (2)	4	North Bay (2) Parry Sound Whitestone	Fentanyl

to September
24th, 2023

September 23rd, 2023

Hallucinogens/Party Drugs
Marijuana/Cannabis (2)
Unknown Opioid

Week 17:
September 11th
to September
17th, 2023

3

0

September 12th, 2023
September 16th, 2023
September 17th, 2023

3

Parry Sound (2)
South River

Alcohol (2)
Cocaine (2)
Crack
Marijuana/Cannabis
Prescription Opioids

Week 16:
September 4th
to September
10th, 2023

8

0

September 4th, 2023 (3)
September 5th, 2023
September 7th, 2023
September 8th, 2023
September 9th, 2023 (2)

8

North Bay (3)
Parry Sound (3)
Ryerson
West Nipissing

Cocaine
Fentanyl (3)
Hallucinogens/Party Drugs
(2)
Polypharmacy
Unknow Opioid

Week 15:
August 28th to
September 3rd,
2023

8

0

August 28th, 2023
August 29th, 2023
August 30th, 2023
August 31st, 2023 (4)
September 1st, 2023

8

Burk's Falls
North Bay (6)
West Nipissing

Fentanyl (4)
Polypharmacy
Unknow Opioid (3)

Week 14:
August 21st to
August 27th,
2023

3

0

August 14th, 2023
August 23rd, 2023
August 26th, 2023

2

North Bay (2)
Sundridge

Fentanyl (2)
Hallucinogens/Party Drugs
Marijuana/Cannabis

11

0

August 15th, 2023 (2)

10

North Bay (7)
Parry Sound

Alcohol

Week 13: August 14 th to August 20 th , 2023			August 16 th , 2023 (3) August 17 th , 2023 (2) August 18 th , 2023 (2) August 19 th , 2023 August 20 th , 2023		Perry South River (2)	Fentanyl (2) Hallucinogens/Party Drugs Marijuana/Cannabis (2) Non-Opioid Pharmaceutical Unknown Opioid (6)
Week 12: August 7 th to August 13 th , 2023	0	0	N/A	0	N/A	N/A
Week 11: July 31 st to August 6 th , 2023	5	1	July 31 st , 2023 (2) August 1 st , 2023 August 5 th , 2023 August 6 th , 2023	5	North Bay (3) On Reserve (Name Supressed) West Nipissing	Crystal Meth Fentanyl (3) Unknown Opioid (2)
Week 10: July 24 th to July 30 th , 2023	9	1	July 20 th , 2023 July 21 st , 2023 July 24 th , 2023 July 25 th , 2023 July 26 th , 2023 (3) July 28 th , 2023 July 29 th , 2023	9	North Bay (7) Parry Sound Seguin	Alcohol Benzodiazepines Don't Know Fentanyl (3) Hallucinogens/Party Drugs (2) Morphine Polypharmacy Unknown Opioid (3)
Week 9: July 17 th to July 23 rd , 2023	0	0	N/A	0	N/A	N/A

Week 8: July 10 th to July 16 th , 2023	4	0	July 10 th , 2023(3) July 11 th , 2023	3	Burk's Falls North Bay Parry Sound	Alcohol Don't know Non-Opioid Pharmaceutical Unknown Opioid
Week 7: July 3 rd to July 9 th , 2023	3	0	July 7 th , 2023(2) July 8 th , 2023	3	North Bay West Nipissing Parry Sound	Fentanyl Unknown Opioid Don't know
Week 6: June 26 th to July 2 nd , 2023	4	0	July 1 st , 2023(3) July 2 nd , 2023	4	North Bay Powassan Parry Sound Mattawa	Benzodiazepines Unknown Opioid (2) Don't know
Week 5: June 19 th to June 25 th , 2023	2	0	June 12 th , 2023 June 24 th , 2023	2	North Bay	Alcohol Don't know
Week 4: June 12 th to June 18 th , 2023	0	0	N/A	0	N/A	N/A
Week 3: June 5 th to June 11 th , 2023	7	1	June 5 th , 2023 (2) June 9 th , 2023 (4) June 10 th , 2023	7	N/A	Fentanyl (4) Hallucinogens/Party Drugs Unknown Opioid (2)
	0	0	N/A	0	N/A	N/A

Week 2: May 29th to June 4th, 2023

Week 1: May 22 nd to May 28 th , 2023	3	0	May 22 nd , 2023 May 24 th , 2023 May 27 th , 2023	3	North Bay (2) Parry Sound	Fentanyl Non-opioid Pharmaceutical
Week 52: May 15 th to May 21 st , 2023	1	0	May 19 th , 2023	1	North Bay	Unknown Opioid
Week 51: May 8 th to May 14 th , 2023	2	0	May 9 th , 2023 May 13 th , 2023	2	North Bay Seguin	Alcohol Non-opioid Pharmaceutical
Week 50: May 1 st to May 7 th , 2023	6	0	April 26 th , 2023 April 28 th , 2023 May 3 rd , 2023 (2) May 4 th , 2023 May 5 th , 2023	6	North Bay (3) Parry Sound (2) Sundridge	Don't Know Fentanyl (2) Polypharmacy Unknown Opioid (2)
Week 49: April 24 th to April 30 th , 2023	4	1	April 24 th , 2023 April 28 th , 2023 April 29 th , 2023 April 30 th , 2023	4	North Bay (4)	Fentanyl (2) Unknown Opioid (2)
	4	1	April 19 th , 2023 (2) April 22 nd , 2023 April 23 rd , 2023	4	North Bay (4)	Fentanyl Unknown Opioid (3)

Week 48: April
17th to April
23rd, 2023

Week 47: April
10th to April
16th, 2023

0

0

N/A

N/A

N/A

N/A

Week 46: April
3rd to April 9th,
2023

3

1

April 4th, 2023
April 7th, 2023
April 9th, 2023

3

North Bay (2)
Powassan

Don't Know
Unknown Opioid (2)

Week 45:
March 27th to
April 2nd, 2023

10

1

March 22nd, 2023 (2)
March 23rd, 2023
March 25th, 2023 (2)
March 26th, 2023
March 27th, 2023
March 28th, 2023
March 31st, 2023
April 2nd, 2023

10

Mattawa
North Bay (7)
On Reserve (Name
Supressed)
Parry Sound

Cocaine
Don't Know
Fentanyl (3)
Polypharmacy (2)
Unknown Opioid (4)

Week 44:
March 20th to
March 26th,
2023

1

0

March 18th, 2023

1

Parry Sound

Unknown Opioid

Week 43:
March 13th to
March 19th,
2023

5

0

March 6th, 2023
March 7th, 2023 (2)
March 15th, 2023
March 17th, 2023

5

North Bay (5)

Fentanyl (2)
Unknown Opioid (3)

Week 42: March 6 th to March 12 th , 2023	1	0	March 9 th , 2023	1	Parry Sound	Unknown Opioid
Week 41: February 27 th to March 5 th , 2023	5	0	February 28 th , 2023 (2) March 1 st , 2023 (2) March 5 th , 2023	5	North Bay (5)	Fentanyl Unknown Opioid (4)
Week 40: February 20 th to February 26 th , 2023	3	1	February 13 th , 2023 February 20 th , 2023 February 24 th , 2023	3	North Bay (2) Powassan	Prescription Opioid Unknown Opioid (2)
Week 39: February 13 th to February 19 th , 2023	3	0	February 14 th , 2023 February 15 th , 2023 February 16 th , 2023	3	Mattawa North Bay (2)	Benzodiazepines Crystal Meth Fentanyl Unknown Opioid (2)
Week 38: February 6 th to February 12 th , 2023	6	1	February 6 th , 2023 February 11 th , 2023 (3) February 12 th , 2023 (2)	6	North Bay (5) Parry Sound	Alcohol Benzodiazepines Fentanyl Unknown Unknown Opioid (3)
Week 37: January 30 th to February 5 th , 2023	5	0	January 30 th , 2023 January 31 st , 2023 February 1 st , 2023 February 2 nd , 2023 (2)	5	North Bay (4) Parry Sound	Cocaine Crack Fentanyl Unknown Opioid (3)
	2	0		1		

Week 36:
January 23rd to
January 29th,
2023

January 26th, 2023
January 27th, 2023

North Bay (2)

Fentanyl
Unknown Opioid

Week 35:
January 16th to
January 22nd,
2023

1

0

January 22nd, 2023

1

North Bay

Heroin

Week 34:
January 9th to
January 15th,
2023

0

0

N/A

N/A

N/A

N/A

Week 33:
January 2nd to
January 8th,
2023

4

1

January 3rd, 2023
January 6th, 2023
January 8th, 2023 (2)

4

North Bay (4)

Fentanyl (2)
Unknown Opioid (2)

Week 32:
December 26th
to January 1st,
2023

2

0

December 26th, 2022
December 30th, 2022

2

West Nipissing
Perry

Alcohol
Unknown Opioid

Week 31:
December 19th
to December
25th, 2022

0

0

N/A

N/A

N/A

N/A

Week 30: December 12 th to December 18 th , 2022	6	0	December 8 th , 2022 December 14 th , 2022 December 15 th , 2022 December 16 th , 2022 (2) December 17 th , 2022	6	East Ferris North Bay (4) South River	Fentanyl Polypharmacy (2) Unknown Opioid (3)
Week 29: December 5 th to December 11 th , 2022	0	0	N/A	0	N/A	N/A
Week 28: November 28 th to December 4 th , 2022	4	1	November 30 th , 2022 December 2 nd , 2022 December 4 th , 2022 (2)	1	North Bay (3) West Nipissing	Fentanyl (3) Unknown