

AGENDA

Tuesday, July 25, 2023 at 10:00 AM



Special Meeting of the Board Via Zoom Video Conference

- 1. CALL MEETING TO ORDER.**
- 2. TRADITIONAL LAND ACKNOWLEDGMENT.**
- 3. DISCLOSURE OF PECUNIARY INTEREST.**
- 4. APPROVAL OF MINUTES.**
- 5. DEPUTATIONS & PRESENTATIONS.**
- 6. REPORTS.**
- 7. OUTSTANDING ISSUES.**
- 8. NEW BUSINESS:**
 - 8.1 Tender: 66 Waubeek Street Roof Replacement
- 9. IN-CAMERA.**
- 10. CORRESPONDENCE.**
- 11. ADJOURNMENT.**

Report #: 8.1
Subject: Tender: 66 Waubeek Street Roof Replacement
To: Board Members
Presented By: Shannon Johnson, CFO
Prepared By: Shannon Johnson, CFO
Date: July 25, 2023

Resolution:

THAT the Board direct staff to award the tender for the roof replacement at 66 Waubeek Street to LaFleche Roofing Limited in the amount of \$215,491 inclusive of HST.

Report:

The DSSAB, with assistance from Garland Canada, Inc. has prepared a tender that will address the roof replacement at 66 Waubeek Street.

Scope of Work

Demolition and replacement of the existing roof at 66 Waubeek Street, Parry sound, along with the demolition and replacement of the roof adjacent to the building (permanent storage building).

Tender Timeline

Task	Target Date
Posting of tender	Week of June 5, 2023
Mandatory site meeting @ 66 Waubeek Street, Parry Sound	June 14, 2023 @ 11:00 AM
Deadline for questions	June 21, 2023 by 2:00 PM
Answers to questions and distribution of addenda, as required	June 23, 2023
Tender closing	June 28, 2023 @ 2:00 PM
Public tender opening, in person @ 1 Beechwood Drive, Parry Sound	July 10, 2023 @ 12:01 PM
Evaluation of Bids	Week of July 10, 2023
Board Approval of tender recommendation	July 25, 2023
Award contract	July 2023

Mandatory Site Visits

Five (5) construction companies attended the mandatory site visit.

Tender Submission

Received three (3) tender submissions:

Contractor		Inclusive of HST
LaFleche Roofing Limited	\$190,700.00	\$215,491.00
Proteck Roofing & Sheet Metal	\$203,716.00	\$230,199.08
Aseal Roofing	\$208,000.00	\$235,040.00

Staff recommends awarding the tender for the roof replacement at 66 Waubeek Street to LaFleche Roofing Limited in the amount of \$215,491.00 inclusive of HST. The project will commence on October 9, 2023 and have an anticipated completion date of October 30, 2023.