



Outreach Worker
Full-time Contract, ending January 2, 2026
70 Hours / Pay Period (bi-weekly)
Location – Town of Parry Sound

Employment with the District of Parry Sound Social Services Administration Board offers an opportunity to make a positive contribution to our community. Providing caring human services, we are a forward-thinking organization focused on continuous improvement, employee growth and development, and providing exceptional service. We are dedicated to upholding a respectful and inclusive workplace with PSDSSAB values, supporting our employees, and offering generous compensation. We also encourage ongoing professional development and a healthy work-life balance.

Located on Hwy 400, approximately two hours north of Toronto, Parry Sound is situated on the shores of Georgian Bay in the UNESCO-designated Georgian Bay Biosphere Reserve. Parry Sound is a vibrant and dynamic community to live, work, and play.

Overview of the Opportunity

The **Outreach Worker** provides ongoing support and guidance to women in the community who are fleeing abuse or are in crisis. This position requires a mature, responsible person who can respond to sensitive issues and represent Esprit Place Family Resource Centre and the DSSAB in the community and at public events. The Outreach Worker must also have a good understanding of the court system and be able to actively assist women through this process. Esprit Place Family Resource Centre operates **24 hours per day, 7 days per week**. **This position works a rotational schedule consisting of days, evenings, and weekends.**

Required Qualifications Include

- 2-year college diploma in Human Services or related field.
- Comfortable with public speaking and community presentations.
- Knowledge of district-wide services for women, children, and families.
- Excellent problem-solving skills and ability to respond appropriately to crisis situations.
- Knowledge and understanding of all legislation relevant to the position.
- Thorough knowledge of the gender analysis of violence against women, as well as related issues that impact women and children.
- Basic level of computer skills required.
- Ability to travel throughout the district as required.

Principal Responsibilities Include

- Develop and offer ongoing group work or individual support sessions for women and children exposed to violence.
- Maintain active collaborative relationships with community partners, including educational awareness and presentation opportunities.
- Data collection, record keeping, and documentation.

- Assessment and orientation of clients to the programs and services of Esprit Place Family Resource Centre.
- Maintain a working knowledge of the legal system as it pertains to women abuse and family violence and provide court accompaniment as required.
- Provide crisis support, guidance, and safety planning to women in the community who are fleeing abusive partners, and their families when appropriate.
- Responsible for planning, advertising, and leading community events such as International Women’s Day, Take Back the Night, and Dec. 6th Day of Remembrance.

A full copy of the job description, including full qualifications and responsibilities, is available upon request from jobs@psdssab.org

We are proud to offer the following to our contract employees

OMERS Pension with 100% matching contributions, generous paid sick time, Employee Assistance Program, and professional development.

Salary Range

\$24.19 / hour, as per Collective Agreement, plus 4% vacation pay.

Classification

OPSEU – Outreach Worker
Status – Full-time Contract

Please submit a cover letter & resume referencing job ID 24U-44 by January 28, 2025

Attn: Danielle Villeneuve, CHRP, Director of Human Resources, Email: jobs@psdssab.org

1 Beechwood Drive, Parry Sound, ON P2A 1J2

To view other employment opportunities, visit www.psdssab.org/employment

We thank all applicants for their interest in this position; however, only those selected for an interview will be contacted.

Personal information is collected pursuant to the Municipal Freedom of Information and Protection of Privacy Act R.S.O. 1990, c. M.56, and will only be used to determine employment eligibility. Questions about the collection of information may be directed to the Privacy Officer at 705-746-7777 Ext. 5264.

The DSSAB welcomes and encourages candidates from First Nations, Métis, and Inuit, racialized and LGBTQ2S+ communities, women, and people with disabilities. The DSSAB is committed to an inclusive and barrier-free recruitment process and work environment. In accordance with the AODA, if you require accommodations, please contact the HR department. As a designated employer under the French Language Services Act, we are committed to providing clients with access to our programs and services in French. Bilingualism is considered an asset for all positions.

